

Job Listing: Sample Library Support Member/Internship

Industry: Interior Design

Company: John Brooks

Start Date: Immediately

Location: Scottsdale, AZ

Duration: Full-Time

Job Description:

Luxury Interior Design Showroom seeks full-time support member for our sample library.

Responsibilities will include:

- Opening and closing showroom duties: turning lights on and off, straightening appearance of showroom at the beginning and end of day, various tidying
- Learning our filing system, maintaining order of sample library
- Sorting and filing materials samples
- Pull samples/memos for clients
- Package shipping

Job Requirements:

- Interest in interior design
- Be able to lift up to 50 lbs
- Utilize steps stools and reach overhead
- Lift arms over head
- Squatting, kneeling
- Stand without sitting for prolonged periods

About our company:

John Brooks provides current, classic and luxury custom interior furnishings, partnering with the world's premier artisans. We offer furniture, textiles, lighting and accessories exclusively to the design trade.

Website:

Johnbrooksinc.com

Contact:

Kayla Bluth

kayla@johnbrooksinc.com