

Calling Interior Design students!

Position: Appliance and Plumbing Concierge

Company: Expressions Home Gallery

Location:

7550 E Greenway RD #110

Scottsdale, Arizona 85260

Hours: Part-time, M-F 10:00-4:00 with flexibility

Job duties and responsibilities:

Welcome guests to showroom by greeting them, in person or on the telephone

Manage incoming phone calls

Assist consultants with plumbing and appliance questions

Maintain a well-organized library of industry catalogs

Maintain a clean and organized showroom

Assist in event planning

Monitor showroom traffic, leads, and thank you cards

Skills and qualifications:

Telephone Skills, Verbal Communication, Microsoft Office Skills, Listening,

Professionalism, Customer Focus, Organization and an Eye for Design

Contact information:

Please send resume and further questions to Kristin Traynor kbtraynor@morsco.com

Expressions Home Gallery offers luxury plumbing and appliances for new homes and renovations in Scottsdale and the greater Phoenix area. We cater to designers, builders and homeowners. Our team provides personal attention and world class service.