



Join our Top ranked Phoenix based commercial interior systems furnishings dealer. Our female owned company is well known and well established in Arizona. We deliver innovative workspace solutions that unlock the power, potential, and performance of the people who use them. CIS offers a unique approach to office furniture that creates value that translates to more effective collaboration, communication, and connections in the workplace.

Primary Job Objective:

Technical Designer is responsible for providing quick and accurate furniture layouts and pricing using product knowledge, technical skills, AutoCad 2016 and 2020 CAP Designer. The Designer will follow the project from planning to final punch list.

Responsibilities:

- Attend client meetings
- Attend construction meetings
- Draw building shells/base
- Field verify existing and new buildings
- Create space plans (block plan) layouts
- Identify and take inventory of existing product
- Reconfigure existing furniture layouts
- Create detailed plan view drawings
- Create isometric drawings
- Update building shells with revised furniture layouts
- Plot drawings
- Create bills of material including selected finishes, pricing, and discounting
- Provide electrical specification information
- Transfer furniture layouts into new building shells
- Update electrical/data dimensions
- Prepare installation drawings/binders
- Assist installers with project related questions
- Attend weekly Team Meetings
- Double-check projects

Required Experience:

- Interior Design degree or related 4 year degree.
- 3-5 years' experience in office systems design, including experience in specifying systems furniture

Software Knowledge:

- AutoCAD 2016
- 20/20 CAP Furniture Specifying
- 20/20 Visual Impressions
- Microsoft Office Suite

Some knowledge of Revit and Sketch-up preferred.

Compensation: Competitive salary plus health benefits, dental plan, annual bonus- profit sharing, and other benefits.