The Studio Proprietor is responsible for and provides general management of all activities within an assigned studio consistent with DWR policies and procedures. The Studio Proprietor will also will maximize Studio revenue and profits through efficient management of merchandise presentation/design excellence, employee relations issues, loss prevention, and is responsible for managing expense control goals. The Studio Proprietor sets and monitors staff goals; evaluates, coaches, hires and trains employees; and determines, manages and delegates Studio priorities. The Studio Proprietor is responsible for addressing sub-standard performance and recognizing achievement. The Studio Proprietor upholds all company standards through personal example and professional management.

## Responsibilities

- Develops, leads and motivates staff through consistent coaching, feedback, and training
- Hires/fires Account Executives and Leads
- Drives sales and service through sales team management, including goal setting, coaching, training, motivating/inspiring, development, accountability/follow-up and recognition
- Ensures consistent performance of sales team
- Responsible for ensuring sales team achieves/exceeds Studio goals
- Manages performance issues of sales team members
- Manages expense control goals
- Ensures Studio represents the best in design through visual directives, presentation and general house-keeping standards
- Maximizes sales and profitability through interpretation of visual objectives and directives (regular, promotional, etc.) to create a strong visual impact
- Conducts trade visits and in home residential consultations
- Protects company assets and minimizes loss by ensuring compliance with loss prevention and safety standards. Ensures all studio procedures are followed.
- Manages all procedures to maximize profit (e.g., scheduling, shipment receiving, processing, transfer, and control, controllable expense and supply management)
- Resolves employee relations issues of sales team members in a timely manner, partnering with HR
- Maintains a positive and productive work environment
- Builds positive working relationships with studio team, Area Manager and Regional VP to share business insights and best practices to develop strategies and grow the business

## Requirements

- Design, Architecture or related field of study.
- Valid state driver's license and good driving record
- Minimum 5 to 7 years of successful Sales Leadership experience, demonstrating a proven track record of leadership success and knowledge of the retail industry. Excellent verbal, written, organizational, and interpersonal communication skills with strong emphasis on listening; demonstrated people management skills, and the ability to work/contribute in a team environment.

- Demonstrated design skills/background and a passion for the design profession and other creative pursuits.
- Demonstrated high personal performance standards, integrity, business ethics, the desire and ability to continuously learn, and must be results-oriented (i.e., holding oneself accountable for results), as well as the ability to gain a high level of confidence from subordinates, peers, and a large number of customers.
- Must be financially literate, possess business acumen, and able to manage budgetary concerns.
- Ability to effectively use office automation, communication, software, and tools used in the Design Within Reach office environment.
- Ability to lift up to 50lbs while utilizing appropriate equipment and safety techniques.

Design Within Reach is committed to diversity and inclusion. We are an equal opportunity employer.

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